



Job Description: Youth Development Director

Overview

- To administer and support successful planning and execution of age group junior programs.
- To act as the primary contact for participants registered in the program.

Duties

- Plan an age appropriate netball program to meet the goals and strategy of Netball Alberta, working with the venue and coach resources assigned to the junior program.
- Execute the junior program during the defined program dates, acting as the primary point of contact for the program.
- Execute pre-season and post-season administration tasks to ensure a successful program.
- Work with program coaches/League Director/Head Coach on matters of session planning, schedule and umpiring resources.
- Provide reporting on the status of the program (including KPI's) as requested by the League Director or Head Coach.
- Communicate on a regular basis with team managers/coaches/players registered in the junior program to ensure that they have all the necessary information to participate in the program activities.
- Attend training or games as often as possible to liaise with / communicate directly with players or parents.
- Work with program coaches to conduct evaluations of players as required to assist with assessing skill before establishing teams.
- Assign players to teams and establish game schedule in conjunction with League Director.
- Manage equipment (balls, bibs etc) assigned to the program coaches/team managers.

Note: this position is responsible for the pre-competitive Junior Program, which is a pathway into the Youth Development Squad, a competitive program overseen by the Head Coach.



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